

LIBRARY BOARD MEETING MINUTES

MARCH 15, 2021

CALL TO ORDER: The meeting was called to order by President Hoeft at 4:08.

ROLL CALL: Marlene Hoeft, Fraser, MI; Michael Wetststein, Fraser, MI; Tina Bullis, Roseville, MI; Kathryn Parrott, Fraser, MI; Kyle Burley, Fraser, MI; Mary Ann Kuechle, Fraser, MI. Director Lorena McDowell. A quorum was met for the ZOOM meeting.

APPROVAL OF MINUTES: Member Bullis motioned to approve the minutes from the February 8, 2021 meeting. Member Kuechle seconded the motion. All in favor, motion passes.

PRESIDENT'S REPORT: None at this time.

DIRECTOR'S REPORT: Even as we are faced with limited occupancy at this time, our door count is strong. Building traffic statistics for February 2021 are more than half of March 2020. RBDigital, audiobooks and Zinnio Magazine are moved into overdrive, and will be not be listed in Statistics any longer. Streaming Video will be allowed 2 per week as of April 1st. Our Library Programs receive a lot of interest. The Meeting Room is not available to be rented yet. Some St. John Lutheran School and Arts Academy in the Woods students are in the process to become virtual card holders. St. John is an opt in procedure while Arts Academy in the Woods is an opt out option. State Aid and Penal Fines which are expected to be greater than budgeted have not been received yet. The Fund Report has been received and filed.

Changes to the Library's fee Schedule have been made. The pricing listed are from May 2018 and did not include all the current services offered. The cost of items have been calculated to include the time invested by staff. The meeting room rental rate has been changed to \$40 up to 4 hours/\$10 each additional hour. The Garden rate will remain at \$25. Approval of the Fee Schedule with changes for 2021 was motioned by Member Bullis. Motion seconded by Member Parrot. Motion unanimously passes.

The Library has remained vigilant in Patron Safety. Increment cleaning schedules will be discussed with staff as more patrons are allowed into the building. The Library Building can now have 27 patrons in at one time. The majority of staff have received at least 1 dose of the COVID vaccine.

There has been no change in the building status. We have not heard from the city attorney. The window sill ledges have been installed and completed downstairs in the building. Lorena was contacted to begin working on the shed soon. The weather is a large factor. The Free Library cannot be placed on our property yet, as the ground is still frozen.

TREASURER'S REPORT: None at this time.

SECRETARY'S REPORT: St. Pio Christian Service Department is offering food assistance to any Fraser residents in need. The Library can refer them at (586)777-9116 ext.3.

STRATEGIC PLANNING COMMITTEE: Member Burley reported that the committee has contacted a firm to provide a survey for residents. They are interested in resident usage, needs, and the future outlook for the Library from the Fraser community. The committee expects to have more information next meeting.

OLD BUSINESS: The Board discussed the placement of the Free Library. Tina will contact Mr. Brassure from the High School to see if students can build more to be located in the city parks.

NEW BUSINESS: None at this time.

PARTICIPATION: None.

ADJOURNMENT: A motion was made by Member Bullis to adjourn the meeting. Member Kuechle seconded the motion. All in favor, passes.

Member Hoeft ended the meeting at 5:17 pm.

Next meeting is April 19, 2021 4:00. Location to be determined.

Respectfully submitted,

Tina Bullis

Fraser Public Library, Secretary