

FRASER PUBLIC LIBRARY BOARD

REGULAR BOARD MEETING

NOVEMBER 9, 2021

CALL TO ORDER: Meeting called to order by Vice President Wettstein at 4:10 pm.

ROLL CALL: President-Marlene Hoeft, Vice President-Michael Wettstein, Treasurer-Kyle Burley, Secretary-Tina Bullis, Trustee-Mary Ann Kuechle, James Sutherland and Library Director-Lorena McDowell. All present.

PRESIDENT'S REPORT: Nothing reported.

A motion was made by Member Bullis to move today's agenda for New Business before the Director's Report. Seconded by Member Burley.

NEW BUSINESS: The library was presented a Conceptual Project Package from Steven Schneemann from Merrit Cieslak Design, and Aaron Phillips from McCarthy & Smith Construction Management. Both are well experienced in projects specializing in public library buildings. The Board received several proposals with the order of magnitude for renovations or relocation of the Library Building. The Board discussed the options available; patron accommodations, costs expected, locations, building structures, and opportunity for future growth.

DIRECTOR'S REPORT: The statistics continue to climb. Member Wettstein stated to accurately track the numbers, a comparison should use the pre-Covid year. However, there is a significant increase in library programming as patrons continue to attend

library events and value their resources. Trunk or Treat was the most successful event ever! The library accommodated over 1,000 visitors for a family friendly community event. Kudos to Ms. Kristen for organizing the spooktacular event. The detailed fund report has recorded all fiscal money received. The library remains organizationally strong. After discussion of the library building, viability and financial support the board would like to discuss Bonding at the next meeting. The Library Board was presented a Real Estate Purchase Agreement from the City. Board Members would like to review the details and information. Member Bullis motioned to table the purchase agreement. Member Wettstein seconded the motion. Unanimously, approved. Lorena introduced the library's new bookkeeper, Kendell Walton. Kelly Forester will be leaving the Fraser Library on November 19th. Kelly has been our library Marketing and Development Coordinator for several years. Her skills and talents have been an asset to us. We wish her well in her future endeavors. Recent patron issues were brought to the attention of the Board. A verbal warning was issued to cease unwanted behavior.

TREASURER'S REPORT: Member Burley will look into bond pricing.

SECRETARY'S REPORT: Toys for Tots can be referred to the library.

COMMITTEE REPORT: The Strategic Planning Committee has begun to develop their target and focus. They are working on a goal to improve the library building project.

OLD BUSINESS: We do not expect the Free Library that was to installed at Sommerset Park by the City to be completed this year.

NEW BUSINESS: A motion was made by Member Bullis to close the Library on Marin Luther King Day starting January 17, 2022. Motion was seconded by Member Kuechle. All in favor.

The next meeting date in January 2022 will be rescheduled. Lorena will send the date.

ADJOURNMENT: The meeting was adjourned by Member Bullis, seconded by Member Wettstein. Meeting ended at 6:19 pm.

Respectively submitted,

Tina Bullis

Fraser Library Board, Secretary

Happy Holidays 