

FRASER PUBLIC LIBRARY

REGULAR BOARD MEETING

January 10, 2022

CALL TO ORDER: Meeting called to order by President Hoeft at 4:10 pm.

ATTENDANCE: President-Marlene Hoeft, Treasurer-Kyle Burley, Secretary-Tina Bullis, Trustee-Mary Ann Kuechle, Trustee-Jim Sutherland, and Library Director-Lorena McDowell. Excused: Mike Wettstein.

APPROVAL OF MINUTES: Member Sutherland motioned to accept the November 2021 meeting minutes. Seconded by Member Kuechle. All in favor.

PRESIDENT'S REPORT: Nothing reported.

A motion was made by Member Bullis to move today's agenda for New Business before the Director's Report. Seconded by Member Kuechle.

NEW BUSINESS: Auditor, Ian Rees, from Gabridge and Co. presented the Annual Financial Report for the year ended June 30, 2021. An overview of the financial statements shows the Fraser Public Library to be in Good standings. The general fund increased by \$81,551, giving a 73% fund balance. The library passed the audit.

DIRECTOR'S REPORT: Statistic numbers are recovering to prior years. Lorena intentionally provided stats for the last 2 years. She will start comparing with pre-Covid numbers next month.

The Fund Report is 49% at half way through the year.

The Board discussed the Purchase Agreement that they were given from the city. Several options and concerns, including "Required Improvements" need to be clarified and presented.

Member Sutherland motioned for Director McDowell to meet with attorney to discuss the changes the Board discussed on the purchase agreement. Motion was seconded by Member Burley. All in favor.

Millage information was collected to be drafted on the August 2022 ballot. The board provided the purpose, duration, and identifying information.

Member Sutherland motioned to approve the corrections to the Public Relations/Media Policy. Seconded by Member Bullis. All in favor.

A new Marketing and Development Coordinator has been hired. Fatima comes from Washington DC. All staff is required to wear masks. It is highly suggested Patrons wear one while in the building. Masks are provided.

TREASURER'S REPORT: Nothing to report.

SECRETARY'S REPORT: Nothing to report.

COMMITTEE REPORTS: The Strategic Planning Committee set their next meeting for Thursday, January 27th.

OLD BUSINESS: None

NEW BUSINESS: The Building Committee was formed to acquire Bond, Millage, and possible new site information. The team consists of Member Jim Sutherland, Member Kyle Burley, and Member Mary Ann Kuechle. Kendell Walton will be reaching out to obtain appraisals on buildings. A Zoom meeting was coordinated on February 3rd at 4:30.

PUBLIC PARTICIPATION: Representatives from Friends of the Library attended the meeting. They asked when the library building issues would be resolved (mold, leaking roof, meeting room open) so they can have book sales and meetings. They would like to attend a city council meeting on the library's behalf.

ADJOURNMENT: The meeting was adjourned at 6:40pm. Motioned by Member Kuechle, seconded by Member Sutherland.

The next meeting date is Monday, February 14, 2022 at 4:00 pm.

Stay safe

Stay warm

Respectively submitted,

Tina Bullis

Secretary, Fraser Public Library