

FRASER PUBLIC LIBRARY

Regular Board Meeting-virtual

January 11, 2021

**Call to order:** The meeting was called to order by President Hoeft at 4:05pm.

**Roll Call:** Marlene Hoeft; Fraser, MI, Mike Wettstein; Fraser, MI, Tina Bullis; Fraser, MI, Mary Ann Kuechle; Fraser, MI were in attendance. Kyle Burley joined the meeting late from Detroit, MI. Lorena McDowell, Director was present. Kathryn Parrott was excused. Quorum was met.

Ian Rees, from Gabridge and Co., presented the Library Audit for the Fraser Public Library's Fiscal Year ending June 30, 2020. The Library has a healthy fund balance of 53%. There is a large increase of \$70,000 in fixed assets, \$40,000 in Grants, and \$30,000 increase in Fund Balance. As normal, most revenue is from taxes. Most of the Library's money is tied in fixed assets. There was substantial reduction in the Library Collection due the weeding of materials. This amount should level out in the future with consistent reviews. The Fraser Public Library passed the Audit.

**Approval of Minutes:** Member Kuechle motioned to approve the minutes of November 16, 2020. Member Burley, seconded. All in favor, motion passed.

**President' Report:** None at this time.

**Director's Report:** The numbers reflect the challenges faced by Covid. The doors will remain closed to patrons through January. With curbside and lower occupancy numbers, staff has been limited in the building. Reference Desk stats are higher than last year. We remain accessible to Patrons (phone, emails, online). The Door Count from the last 2 years reports the accurate numbers from the new tracking system installed. The Library is awaiting Grant money to be received for approximately \$4,000. We should also receive approximately \$600 in a matching Grant through Macomb County for PPE supplies purchased. The library budget is halfway through the year at 48%.

Member Bullis motioned to approve the amendments to Budgeted line items as presented to the Board on 1-11-2021. Member Burley seconded. All approved

The concrete for our shed has been laid by the city. Lorena has contacted Tuff Shed, but is waiting to hear when the shed will be installed. The Free Little Library location has not yet been determined. Hopefully, the city can install the post into a safe area. The city has not been out to fix any repairs on the building roof. They have not replied to our inquiry on UV lighting. The Women's bathroom stall door fell off and may need a new one. The City Lawyer has still not contacted our Lawyer.

The Parks and Rec Department has been closed by the city.

You do not need 10 days to amend bylaws. We are in compliance with our Bylaws. Changes do not need to be made at a special meeting.

**Treasurers Report:** None at this time.

**Secretary's Report:** None at this time.

**Strategic Planning Committee:** The Committee did not meet. Marlene stated she is having difficulty collecting her information, but thinks she will have it soon. The Committee would like to meet prior to our next Board meeting.

**Old Business:** Toys for Tots was very successful. Many gifts were donated.

**New Business:** None at this time.

**Public Commentary:** None

**Adjournment:** Member Wettstein motioned to adjourn the meeting. Member Kuechle seconded the motion. All in favor. Meeting closed at 5:32 pm.

*NEXT MEETING: February 8, 2021*

: