

Fraser Public Library
Board of Trustees
Regular Meeting Minutes
October 8th, 2018
(Approved)

1. **Call to Order:** President Usndek called the meeting to order at 4:04pm
2. **Attendance:** Lorena McDowell-Director, Molly Christiansen, Michael Wettstein, Tina Bullis, Dana Usndek, Kathryn Parrott. **Absent:** Marlene Hoeft - excused.
3. **Approval of Minutes:** Treasurer Wettstein made a motion to approve September Minutes with changes. Usndek seconds. All in favor. Minutes approved.
4. **President's Report:** Usndek informed the board that a \$150 donation came in to her for the library. Usndek passed to director to be put into the General Fund.
5. **Director's Report:** McDowell submitted the September Fund Report, making note of line items 238-738-716-000 and 238-738-732-000 to review with the city finance manager. In addition, noting the \$ 42,737 total Library **Building** expenditures for the fiscal year ending 6/30/18. Fund Report received and filed for September.
 - 5.2 Statistics report: distributed. Ebooks, Freegal, and **tutor.com** up
 - 5.3 Presented 1st edition of newsletter Fraser Community Post; a collaboration between Parks & Rec., Library and Senior Center. First issue to be distributed inside the C&G Newspaper in the October 11th issue. Articles due first Friday of month.
 - 5.4 School updates: Fraser Library return book boxes at Fraser Schools, information table at RMS and FHS for **tutor.com**, Connect Ed
 - 5.5 Programming: various authors are scheduled to visit, Geek night going well.
 - 5.6 Meeting Room/Rec.: Decision made by Parks & Rec. director, Woods elected to decline offer made by the library to hold a few Rec. programs in the library. McDowell will continue to investigate drawing up agreement with Parks and Rec. with Library attorney input.
 - 5.7 Policies Review:

Presented *Patron Behavior Policy* to the board for review. Board discussed various changes to current document. Vice-President Bullis made a motion to accept as amended the *Patron Behavior Policy*. Usndek seconded. All in favor. Motion passes.
6. **Treasurer's Report:** None
7. **Secretary's Report:** None
8. **Committee Reports/Communications:** None

9. Old Business: Usndek to contact member Hoeft to email revised copy of Rochester Library Director's Evaluation to board members at least 2 weeks before November meeting so that board has time to work on it before the November meeting.

10. New Business: *Computer and Internet Use Policy* sent to board members. Board members to review and discuss at next meeting.

11. Public Commentary: N/A

12. Adjournment: Usndek moved to adjourn meeting at 6:11pm

NEXT MEETING: NOVEMBER 12th, 2018 at 4:00pm at Library Meeting Room

Respectfully submitted,

Kathryn Parrott
Secretary