

Fraser Public Library Board Meeting

November 5, 2018

Approved Minutes

Meeting was called to order by President D. Usndek at 4:08 pm

Attendance: Present: D. Usndek, M. Christensen, M. Wettstein, T. Bullis, M. Hoeft, L. McDowell

Absent: K. Parrott

Approval of Minutes: Minutes of last meeting not available

President report: none

Directors report:

1. Distributed October 2018 statistics
 - PC internet usage down, but wireless logins increased
 - substantial increase in e-book usage
 - SLC is developing a mobile app for library services
2. Fund report
 - one third of budget used to date, spending is under the budgeted amount for this time period
 - new, free calendar available offers online registration for programs
 - M. Wettstein moves to receive and file report; second by T. Bullis; all in favor
3. Programming updates
 - Richards Junior High conference presentation on Tutor.com went well
 - There has been an increase in requests for book boxes from teachers
 - Uconnect is in process by SLC
 - the Halloween party was well attended
4. Strategic plan
 - We don't have a formal one at this time. We need one. Lorena passed out examples of strategic plans from other libraries.
5. Motion by T. Bullis to table Computer/Internet policy discussion and acceptance until January meeting. Seconded by M. Wettstein, all in favor.

Annual reviews:

Members: Each member has filled out personal review and will set personal goals for next year.

Board: All agreed that our deficiencies as a board center around the lack of a strategic plan.

M Hoeft made motion: The board will develop a long term strategic plan for the library based on decisions made within the next year about our relationship with the city and how it will progress going forward. Seconded by T. Bullis, all in favor.

Director: L. McDowell was asked to leave the room while the board discussed her evaluations. All members had filled out the evaluation form. All members rated McDowell with either a 4 (above average) or 5 (exceptional) rating. The average of the ratings is 4.7.

Old Business: None

New Business: Do we want to have a Christmas party? Lorena will check on arrangements.

Public commentary: none

Adjourned at 6:00 pm