

Fraser Public Library
Board of Trustees Meeting Minutes
August 13th, 2018
(Approved)

1. **Call to Order:** President Usndek called meeting to order at 4:11pm
2. **Attendance:** Lorena McDowell-Director, Dana Usndek, Michael Wettstein, Tina Bullis, Marlene Hoeft, Kathryn Parrott. **Absent:** Molly Christiansen (excused)
3. **Approval of Minutes:** President Usndek moved to approve June minutes. Vice President Bullis seconded. All approved.
4. **Director's Report:** Director McDowell distributed the June and July Fund Reports for review. President Usndek moved to register and file Fund Reports for June and July. Secretary Parrott seconded. All approved.
Distributed Statistics Report for June and July noting materials circulation increase from last year attributing it to new materials accrued. Novelist as well as ancestry.com, and Global Road Warrior numbers increased. Suggested we possibly advertise Global Road Warrior in newsletter.
Chair auction is continuing through August 31st. Processing area-done and installed. Public copier installed. Fraser Community Post, the LPI newsletter first joint issue to come out in October, and will be released every other month.
Garden usage-wedding photos were shot there just recently-promote this.
Staffing update-2 Pages hired. Solidifying candidate position for Head of Programming and Youth Services.
Proposed Fiscal Agency Agreement presented and discussed. Change Paragraph 1a from "at least monthly" to "every other week". Eliminate b of Paragraph 1. Director to inquire about Paragraph 5 to attorney. Board agreed to revisit agreement next meeting. Board also agreed to table Public Relations/Media Policy, Patron Behavior and Display Spaces Policy to meeting in September.
5. **President's Report:** None
6. **Secretary's Report:** None
7. **Committee Reports:** Usndek and Hoeft discussed their choice of forms to use for evaluating the Library Director and Library Board members. Member Hoeft moved to have the board accept the Rochester Hills Public Library Evaluation of Library Director form, and the Georgia Public Library Library Board Assessment with amended changes to line items #4 and #6. Bullis seconded. All in favor. Motion carried. Board decided to perform Self-Evaluation of Library Board and Library Director at the November meeting.
8. **Old Business:** Parade had good turnout despite rain. Library well represented. Paws for Reading a successful addition.

9. **Citizen Participation:** None present.

10. **Adjournment:** President Usndek adjourned the meeting at 6:00pm.

NEXT MEETING: MONDAY, SEPTEMBER 10TH at the Library Upstairs meeting room