

Fraser Public Library
Board of Trustees
Special Budget Workshop Meeting Minutes
April 16th, 2019
(Approved)

1. **Call to Order:** Vice-President Bullis called the meeting to order at 4:07pm.

2. **Attendance:** Tina Bullis, Marlene Hoeft, Kathryn Parrott, Michael Wettstein, Molly Christiansen, Director Lorena McDowell. Absent: Dana Usndek. Quorum: Yes

Director McDowell presented the board with 2 budgets for review and deliberation, noting that to date, the Library Building is in the City budget for next year yet the City budget has not been approved as yet. The first budget included estimated revenues and expenditures as pertaining to the current state with the city whereby the library falls under the City of Fraser's 2019-2020 budget. The second budget proposed for consideration if the Library should act as a separate entity (in-part) assuming many expenses as it's own.

Hoeft made a motion to accept the revised separation budget. Wettstein seconds.

Roll Call: Hoeft- Yes, Bullis- Yes, Wettstein-Yes, Christiansen-Yes, Parrott-Yes.

All in favor. Motion carried.

After the board reviewed line items to reduce expenditures to get a balanced budget, Bullis motioned to have Library Director write a letter to the city with proposed budget predicated on if we don't get charged anything for building use, not ownership or capital improvements, but only maintenance. Wettstein seconds. All in favor. Motion passes.

Treasurer Wettstein noted whichever budget is implemented, the library board should analyze this new budget every quarter.

Parrott makes a motion to hold a Budget Meeting on May 13th before the Regular Board Meeting at 4:00pm. Christiansen seconds. All in favor. Motion passes.

3. **Old/New Business:** Wettstein makes a motion to give Library Director the authority to contract accountant for 3-6 month period for up to \$5,000. Bullis seconds. All in favor. Motion passes.

4. **Adjournment:** Bullis makes a motion to adjourn at 6:07pm.

NEXT MEETING: MONDAY, MAY 13TH AFTER THE ANNUAL BUDGET
MEETING WHICH WILL TAKE PLACE AT 4:00PM IN THE UPSTAIRS MEETING ROOM
OF THE LIBRARY.

Fraser Public Library
Board of Trustees
Annual Budget Hearing Minutes
May 13th, 2019

1. Call to Order: The hearing was called to order at 4:01pm by President Usndek.

2. Attendance: Tina Bullis, Marlene Hoeft, Michael Wettstein, Dana Usndek, Kathryn Parrott, Lorena McDowell-Director. Absent-Molly Christiansen. Quorum - Yes.

3. Public Commentary: President Usndek opened the hearing for comment at 4:02pm. No public was present. Usndek brought public comment to a close at 4:16pm.

President Usndek offered the Proposed Resolution for the Proposed Budget for the Fraser Public Library for fiscal year 2019-2020.

Roll call vote taken: Hoeft-aye, Bullis-aye, Wettstein-aye, Usndek-aye, Parrott-aye.
Budget passed 5 Aye 0 Nay

4. Adjournment: Budget hearing closed at 4:20pm by Usndek. Wettstein seconded.