

FEBRUARY
LIBRARY BOARD MINUTES
2-8-2021

CALL TO ORDER: The Meeting was called to order by President Hoeft at 4:03pm.

ROLL CALL: Marlene Hoeft, Fraser MI; Michael Wetstein, Fraser MI; Kyle Burley, Panama City FL; Tina Bullis, Fraser MI; Kathryn Parrot, Fraser MI; Mary Ann Kuechle, Fraser MI. Director Lorena McDowell. A quorum is present through Zoom meeting.

APPROVAL OF MINUTES: Member Bullis motioned to approve the minutes from January 11,2021. Member Kuechle seconded the motion. All in favor, motion passes.

PRESIDENT'S REPORT: None at this time.

DIRECTOR'S REPORT: Our numbers continue to improve as we are beginning to reopen the building. The parking lot is being utilized for wireless services. RB Magezinewill be moved this month, into Overdrive. February will have partial statistics for this. It may also be eliminated completely. Fraser Schools is offering Library Cards through the E-Card application. These cards can be registered on a monthly basis. Programming has been comparatively very successful. Although we offered fewer events, our participation was equally supported to last year.

We are beginning to see revenue from overdue fines. The Library is calling on items that are unreturned and have not gone to collections. A Public Notary is one of the library's newest services being offered. Grants for the library have not all been paid in full but they are coming in. By the end of the year, we should receive State Aid, Penal Funds, and Local Community Stabilization Share funds. The Grant money will help for any shortfalls, and itemized lines will be adjusted accordingly.

The Library Privacy Act is a law that provides confidentiality to library records. Although you cannot release library information, should you personally witness a "crime" you can give the information to authorities. This update goes into effect the end of March 2021. The changes apply to library Staff and Board Members.

February 1st the library reopened for Patrons. Curbside is still available but Patrons are allowed into the building. We are allowing up to 12 people at this time. Masks are still required. The Library Staff can receive their vaccines through the Macomb County Health Department. Employees are allowed to receive the shot on the clock, if their appointment falls during the employees regularly scheduled hours.

2 new Pages', and 1 Substitute Librarian filled 3 open positions available.

Chelsea, acting City Clerk, called to discuss the upcoming election and terms for Board Members. Elected terms are for 6 years. Marlene, Kathryn, and Mary Ann will all be on the next ballot. Mary Ann will run for a 2-year term to complete an appointed seat.

Grant Applications are in process. Lorena's classes have paid off; she and the staff has been very successful with their applications. Some Grants are reimbursements for COVID cleaning and protective equipment.

The Library's Building Attorney, Scott Hogan, received communication from Fraser Attorney, Don DeNault, on the building status. The City may bring the sale of the building to a Council meeting or they may just approve it. Nick from DPW is no longer with the city, Dave is interim. There has not been any work done on our building lately (windows, roof).

The Library's window sills in the new part of the building need to be fixed. Gene will be placing Granite to cover the cement. Offices will also be done. Expenses will be approximately \$1,400.

TREASURER'S REPORT: None at this time

SECRETARY'S REPORT: None at this time

STRATEGIC PANNING COMMITTEE: Member Burley stated they are making progress, but would like to have the Board give long term goals. How can we expand the library? The committee is expecting to meet next month.

OLD BUSINESS: Member Parrott offered to connect with the Senior Center to arrange for a monthly trip to the library, and delivery of books. Lorena said there was not any interest from them. Because Parks and Rec has been closed, we no longer have the Newsletter. Lorena said we will be making our own. Gene will look into placing our "Free library" Cabinet on our property.

NEW BUSINESS: Member Parrott suggested to expand our beautiful outside garden area. We would need to have a cleanup crew. What other areas are available to use? Trustee training 101 is available on March 17th. Millage training is February 17th.

PUBLIC COMMENTARY: None

ADJOURNED: A motion was by Member Kuechle to adjourn the meeting. Member Wettstein seconded the motion. All in favor. President Hoeft adjourned at 5:41 pm

Respectfully submitted,

Tina Bullis, Secretary

NEXT MEETING: MARCH 15, 2021