

**FRASER PUBLIC LIBRARY  
REGULAR BOARD MEETING  
AUGUST 28, 2023**

*LOCATION : 15620 15 Mile Rd. Fraser, MI 48026*

**CALL TO ORDER:** The meeting was called to order by Member Hoeft at 4:14PM.

**ATTENDANCE:** President-Marlene Hoeft, Vice-President-Mike Wettstein, Treasurer-Kyle Burley, Secretary-Tina Bullis, Trustee-MaryAnn Kuechle, Director-Lorena McDowell. Excused absence-Jim Sutherland. Quorum

**APPROVAL OF MINUTES:** Member Burley approved the June minutes with amended corrections. Member Wettstein seconded.

**PRESIDENT'S REPORT:** Nothing at this time.

**DIRECTOR'S REPORT:**

*STATISTICS:* The statistics numbers will be over reported and inaccurate due to the crash into the library building. Door counts are elevated because of repeated entries to remove our items into secured locations. Inquiry calls kept the reference desk busy. Wireless numbers are down since it has not been connected at this new location. This temporary library location has been very well received. Transition into this building opened this site on July 17, 2023 for books. Crediting school summer vacation trends; Bookflix is down.

*FUNDING:* State aid and penal fine fundings were received in August. The budget for the fiscal year is 19%. We have incurred expenses to repurchase items damaged from the crash. The library insurance has paid out \$199,000 for damages to our items contained in the building.

*CITY AND BUILDING UPDATES:* The library building will not be covered by AAA regarding the claim from the crash. The Michigan Elevator Code regulations will require renovations/updates. The changes go into effect for

existing elevators until January 2025. Update rules announcement under the Department of Licensing and Regulatory can be found at [elevsafety@michigan.gov](mailto:elevsafety@michigan.gov).

*BUILDING ISSUES:* The library is receiving quotes for Handicapped doors as an addition to their new location. The added feature will benefit people allowing easy accessible entry. The library is seeking assistance for expenses through possible grant programs. Heavy rains have caused a few leaks to the inside of the outer walls. The landlord has responded quickly, and maintained the leaks so no damage has occurred to any property. There are no library items that have been compromised.

*STAFFING:* Employees like the new location of the library. Closure of the 14 Mile building caused some staff to resign. This also created new positions and opportunities for some. As positions are filled, openings are needed for substitutes. A very special thanks to the dedicated staff that has tirelessly worked to move books and boxes into our new Library building. We are so grateful for their hard work, exceeding expectations.

*PRINTER/SERVICE UPDATES:* Two printers have been installed. The staff printer has replaced the newly installed one in the original building which was destroyed. Books in storage are being sent to us upon request from Accudry. Reference will remain in storage due to usage space. Requests can be made but will take a few days to get. Summer reading is over. All utilities have been turned off or disconnected from the 14 Mile building.

**TREASURER'S REPORT:** None at this time.

**SECRETARY'S REPORT:** None at this time.

**COMMITTEE REPORTS:** None at this time.

**OLD BUSINESS:** The Cookies and Questions presentation was very well received. The open forum gave residents and Board Members the opportunity to discuss the past, present, and future plans for Fraser Public Library. The delicious cookies served were made by a local baker.

**NEW BUSINESS:** Fraser Goodfellows will be doing intake at the library for *NO CHILD WITHOUT A CHRISTMAS*. The MLA conference will be held in Kalamazoo starting October 17th.

**PUBLIC COMMENTARY:** Friends of the Library will be hosting a Book Sale on September 23rd. The Friends are looking to have a table at the Fireman Fall Open house on October 7, 2023. A resident made lettering for the library window front. We are also looking into store front signage that would be visible and identify Fraser Library. An open house would offer residents more information about our library. Friends are looking into a spaghetti dinner fundraiser in October. A large number of residents thanked the Board for the work shown and explained at Cookies and Questions. They also asked if the event could be regularly offered.

**ADJOURNMENT:** The meeting was adjourned at 5:32 by Member Kuechle. Seconded by Member Burley.

**NEXT MEETING: SEPTEMBER 18, 2023**