

**FRASER PUBLIC LIBRARY
BOARD MEETING
AUGUST 15, 2022**

CALL TO ORDER: The meeting was called to order by President Hoeft at 4:12pm.

ATTENDANCE: Marlene Hoeft, Mike Wettstein, Kyle Burley, Tina Bullis, MaryAnn Kuechle, and Director Lorena McDowell were all present. Member Jim Sutherland was absent.

APPROVAL OF MINUTES: Member Bullis motioned to accept the June minutes with any amendments. Seconded by Member Hoeft. All in favor.

CITIZEN COMMENT: Citizen Karen Arendal stated the Friends of the Fraser Library are very pleased with the millage outcome. 57% of votes cast in favor of the millage. She is very excited about the results and the community support. The next Book Sale will take place on September 10, 2022.

PRESIDENT'S REPORT: Member Hoeft checked out available properties in Fraser.

DIRECTOR'S REPORT: Statistics for June and July are good. Door counts and program participation are larger. State-Aid for 2021-2022 fiscal year has been received. The amount was higher than expected, although Penal funds were lower.

The Sprinkler System for the library property in need of repair. A contractor was called to evaluate, adjust and make repairs. The library will pay for those services.

The Mold Results are back and show no growth detected by both companies. The library will begin to open the upstairs meeting room for events again.

Member Bullis motioned the FPL move to a Fine Free Policy. With the move to Polaris all currently overdue materials will be fine free. Collections and lost book fees will remain. Member Wettstein seconded. All in favor.

The Library will be switching the system to Polaris. It is expected to take approximately 1 week. The program is a friendly system for patrons. We will be closing the Library building for upgrades. Patrons will receive notice of the upgrade August 18th. Member Wettstein motioned to close the library September 14, 2022 and reopen September 23, 2022 to give staff time for training and to make all adjustments needed. Member Hoeft seconded the motion. All in favor.

The Library now has 2 employees as Notaries. Alec and a new staff member are available to provide notary services. There is a \$10.00 fee for this service. Member Burley motions to accept the notary policy for Fraser Public Library. Member Kuechle seconded the motion. All in favor.

The Board tabled the By-Law Overview to the next regular meeting.

The FPL Board approved \$1,200.00 payment for Director McDowell's Financial Cohort class.

Our custodian will be leaving shortly. We will be looking to replace his 15 hours/week with a new employee. We wish Gene well, and hope to find a replacement soon.

Staff Member Fatima Syed stated the postcard bill for \$2,000.00 is due. The Board approved payment. The post cards were printed elegantly.

CLOSED SESSION: The Library Board went into a Closed Session Meeting at 5:44 pm. Returned to Regular Session at 6:00pm.

SECRETARY'S REPORT: The Library will be visiting American House/Sterling Meadows twice monthly. Residents are excited to receive books and help with other services.

COMMITTEE REPORT: The next Strategic Planning Committee meeting will be on September 8, 2022 at 4:30.

OLD BUSINESS: CLOSED SESSION

NEW BUSINESS: Current By-Laws will be reviewed at the next meeting.

TREASURER'S REPORT: None at this time.

ADJOURNMENT: The meeting ended at 6:05pm.

Respectfully submitted,

Tina Bullis

Fraser Public Library, Secretary