

FRASER PUBLIC LIBRARY

BOARD MEETING

APRIL 18, 2022

CALL TO ORDER: The meeting was called to order by Vice President Mike Wettstein at 4:15 pm.

ATTENDANCE: PRESENT- FPL Director-Lorena McDowell, Vice President-Mike Wettstein, Secretary-Tina Bullis, Treasurer-Kyle Burley, Trustee- MaryAnn Kuechle, Trustee-Jim Sutherland. (Remote from Fraser),President-Marlene Hoeft. Quorum is met. Several Fraser Citizens were present at the meeting.

APPROVAL OF MINUTES: Member Sutherland motioned to approve the March Minutes, seconded by Member Burley. All in favor.

CITIZENS COMMENTS: Citizen participation voiced their concerns for the continuation and status of the Library building. Questions were posed about how voters will be informed for a millage increase. The Board discussed different polling information and their preparedness.

FINANCIAL REPORT: The library is in good financial standing with 73% of the budget used to date. We should be receiving income from several state aid payments during the month of May. They have not been posted.

STATISTICS REPORT: This majority of this year's statistics are holding at the same numbers as last year. The *Total Circulation* exceeds the 2019 count.

PROPOSED BUDGET: After review and discussion, Member Kuechle motioned to accept the Proposed Budget for the fiscal year July 2022-June 2023. Member Sutherland seconded the motion. All in

favor. Motion passes.

The Budget Hearing will be held on May 16, 2022 at 4:00pm at the library.

DIRECTORS REPORT: The library staff has been spraying the water damage areas in the building daily. New test results are expected to be received by the next Board meeting. Hopefully, there will be an improvement and we can reopen the building for programming and utilize the upstairs of the library. Tarping the roof may be an option to keep water out of the building, although it would not be cosmetically appealing.

The library will request 1.0 mill to be on the August 2, 2022 Ballot.

The City manager and city lawyer seem to be behind us moving into the PNC building. Lorena was contacted by the City to schedule a tour with us in the Library as well as in the PNC Bank building. They are available May 9th, 10th, or 11th.

PNC Bank has confirmed they received our offer to purchase the building. No response to the offer has been received to date.

Pricing for the service to transfer from floppy disc to thumb drive will be \$3.00 per disc. The price was determined by staffing time and materials.

A Notary policy will be in place when offering the services of a Notary.

The library staffing handbook is being updated.

The ID theft protection program is to be implemented to all regular employees of the library. IDX will be offered as a Basic Plan for \$4.00 per person. If a staff employee chooses to upgrade, they may do so on their own. Employees support the plan.

COMMITTEE REPORTS: The Strategic Planning Committee has put together 5 different aspects for public awareness that will be added to the Library Website.

OLD NEWS: None at this time.

NEW NEWS: Member Bullis motioned to accept the Resolution to Approve Library Ballot Language Proposal as worded. Seconded by Member Sutherland. Roll Call vote-All AYES. Motion carries.

Tina will submit the forms to the County and City Clerks offices.

ADJOURNMENT: Member Sutherland motioned to end the meeting. Seconded by Member Kuechle. All in favor. Meeting adjourned at 6:00 pm.

Respectively submitted,

Tina Bullis

Fraser Public Library, Secretary