

**FRASER PUBLIC LIBRARY**  
**Regular Board Meeting Minutes**

**April 19, 2021**

**CALL TO ORDER:** Meeting was called to order by President Hoeft at 4:11 p.m.

**ROLL CALL:** Present at meeting were President-Marlene Hoeft, Secretary-Tina Bullis, Treasurer-Kyle Burley, Trustee-Mary Ann Kuechle, and Director Lorena McDowell.  
Excused: Mike Wettstein, Kathryn Parrott.

**APPROVAL OF MINUTES:** Member Kuechle motioned to approve the March minutes. Member Burley seconded the motion. All in favor.

**PRESIDENT'S REPORT:** None at this time

**DIRECTOR'S REPORT:** Statistics for the month in March look favorable with active patron involvement at the library. The library Budget is at 70.21% awaiting other revenue to still be received (State Aid, Penal fines). Lorena supplied the Board with the 2021 Michigan Public Library Trustee Manual. The manual offers information and checklists about the operations of the library. Changes to the Library Privacy Act have been made. Library video surveillance needs to be kept 7 days. If staff and board members have seen someone, and know them they can now identify people by name to the Police. The guidelines are for the safety and wellbeing of patrons and staff. The Library Board meetings will no longer be held remotely. Macomb County has not declared a state of emergency so our meetings must be held in person. Per MDHHS orders, the library is still operating at 50% capacity. The Board will meet upstairs, or outside if possible-depending on weather. The Library Budget Hearing for the fiscal 2022 year will be held on May 17, 2021 at 4:00 pm at the library. The next regular meeting will begin following the Hearing. Information will be posted by May 7, 2021. The Library Building is in terrible condition. After 3 years of talks with the city on window leaks, shingles not replaced following storms and the roof leaking, the owners have not repaired the building. DPW did coat some of the roof with rain guard which should be good for 2-3 months. We are in extensive talks with lawyers on the responsibility of building ownership. The Board would like to pursue looking at other listed property buildings.

**TREASURER'S REPORT:** None at this time.

**SECRETARY'S REPORT:** None at this time.

**COMMITTEE REPORT:** We are waiting for a reply back from Mitchell Research (survey company). Report should be back for next month's meeting. Several options for Resident feedback were mentioned. The costs will be reviewed by committee.

**CITY UPDATES:** The city will be installing our Shed next Tuesday, April 27<sup>th</sup>. Lorena discussed figures for the Budget with New City Treasurer. Expected figures are clear, she will **discuss** and look into the matter further.

**OLD BUSINESS:** Kristin will be going to Parks and Rec to see if we can do Storytime in the City parks this summer. We would also like to place Free Library boxes through the different parks.

**NEW BUSINESS:** Lorena will be looking for new part time staff to replace Jackie. She will be retiring from the library. The current replacement is only temporary from DPL. The Friends Group is meeting virtually. They have planned an outside Booksale during May.

**PUBLIC COMMENTARY:** None

**ADJOURNMENT:** The meeting was motioned to adjourn by Member Burley at 5:40 pm., seconded by Member Bullis. All in favor.

Respectfully submitted,

Tina Bullis

FPL Secretary