

**Fraser Public Library**  
Board of Trustees  
Regular Meeting Minutes  
September 16th, 2019  
(Approved)

1. **Call to Order:** President Usndek called meeting to order at 4:06pm.
  2. **Attendance:** Dana Usndek, Molly Christiansen, Lorena McDowell-Director, Tina Bullis, Michael Wettstein, Kathryn Parrott. Kyle Burley (public). Absent: Marlene Hoeft-excused. Quorum present - yes.
  3. **Approval of Minutes:** Usndek motions to approve August 12th, 2019 minutes with revision, and April 8th, 2019 minutes. Vice-President Bullis seconds. All approved.
  4. **Public Commentary:** None
  5. **President's Report:** None
  6. **Director's Report:** Director McDowell presented Fund Report and Statistics for August for review. Submitted Fiscal Agency Agreement between the City of Fraser and the Fraser Public Library for review and Board approval. Board reviewed document. Bullis made a motion to approve the Fiscal Agency Agreement as written. Treasurer Wettstein seconds. All in favor. Motion carries. Agreement to go on to City for review. Future Meetings dates for new fiscal year were discussed with possibility of changing to Tuesdays. Usndek moves to change meeting dates to Tuesdays. Upon further discussion, Usndek makes a motion to amend motion on the table to hold meetings on the **2nd Monday of the month**. Wettstein seconds. All in favor. Motion carries. All regular Board of Trustees meetings will be held at 4:00pm unless otherwise announced.  
The following dates were approved for the upcoming year:  
October 14th  
November 4th (Officers to be elected)  
December - No meeting  
January 13th  
February 10th  
March 9th  
April 13th  
May 11th  
June 8th  
July - No meeting  
August 10th  
September 14th
- Staff updates: Search for new Youth Services Librarian ongoing. Programing duties transferred to new position, as well as Marketing position. New Page to be hired. SLC intern rotation coming to FPL in Jan/Feb.
7. **Treasurer's Report:** None
  8. **Secretary's Report:** None

9. **Committee/Communications Meeting Report:** None

10. **Old Business:** None

11. **New Business:** None

12. **Adjournment:** Usndek called the meeting adjourned at 4:58pm.

Respectfully submitted,

Kathryn Parrott

**NEXT MEETING: Monday, October 14th, 2019 in the Upstairs meeting room of the FPL at 4:00pm.**