

Fraser Public Library  
Board of Trustees Regular Meeting Minutes  
May 14th, 2018  
Approved

1. **Call to Order:** President Usndek called at 4:10pm. Seconded by Treasurer Wettstein
2. **Attendance:** Lorena McDowell-Director, Dana Usndek, Michael Wettstein, Tina Bullis, Marlene Hoeft, Molly Christiansen. Absent - Kathryn Parrott
3. **Approval of Minutes:** April 16th, and May 7th meeting minutes were reviewed. President Usndek made a motion to approve both, member Hoeft seconded.
4. **Secretary's Report:** Not present
5. **President's Report:** None
6. **Treasurer's Report:** City council needs to present a balanced budget to state so it is not taken over. Every department is fighting to keep their piece of the pie. Council member Foster told Treasurer Wettstein that the library needs to write a letter of intent. Board Vice-President Bullis suggested that Director McDowell contact library attorney and bring info. to the board. Member Hoeft suggested we draw up a timeline when we can disconnect completely from the city. Treasurer Wettstein says the library needs to be prepared for changes within 2 months, and will talk to City Manager about millage.
7. **Director's Report:** Member Hoeft approved, President Usndek seconded. All in favor.  
Approved Operating Agreement Between FPL and Friends of FPL. Friends to supply signed and dated copy as is.  
Fund Reports submitted for March and April. Statistics- Circulation is not accurate for April. Looking into new counter once old one stops working.  
3D Printer Policy - Rules and Regulations was distributed. Vice-President Bullis moved to approve policy with input from other sources. Treasurer Wettstein seconded.  
Fee Schedule as of May, 2018 was submitted. New fee for meeting room - \$25/ 4 hour session, \$50/day. President Usndek moved to approve new fee schedule. Seconded by Vice-President Bullis. All in favor.  
Children's Reference desk was covered by SLC budget. Completed 5/21/18. Old Children's desk to be used to hold 3D printer.  
New color copier is in. This will be a cost savings having capability of 2 printers in 1.  
Processing area coming in from Friends. Keeping tools and 1 metal bin to start a Tool Library checkout. Library made new Welcome packets/brochure.
8. **Adjournment:** President Usndek called the meeting adjourned at 5:50. Seconded by Treasurer Wettstein.

Budget Meeting to follow