

Fraser Public Library
Regular Board Meeting-virtual
September 21, 2020

Call to order: Meeting was called to order by President Hoeft at 4:08 pm.

Roll Call: Lorena McDowell, Marlene Hoeft, Michael Wettstein, Tina Bullis, Kathryn Parrott, Mary Ann Kuechle. Absent, Kyle Burley-excused.

Approval of Minutes: Member Hoeft motioned to approve the August 17, 2020 Board Meeting Minutes. Member Parrott 2nd the motion. All in favor, motion carried.

President's Report: Nothing at this time.

Director's Report: Our statistics represent the opening of the library. Our Children's area is not open yet, but people are actively coming into the library building for browsing. Construction is limiting wireless users. Our Curbside services are slow but patrons are using them. MelCat started back August 10, 2020. Programming will need to be reported in a different fashion for State Aid. We have not had any indoor Programs, but Outdoor Programs are well received by juvenile and teens. We will be offering Craft nights for Adults along with a drive-in monthly movie outdoors for everyone. We have secured a license and Mama Mia, the first show, will be on September 26, 2020. Bring your lawn chair.

Covid PPE was an unexpected large expense to the library, however, it did not exceed the library' income for this budgeted year. The budget used for this fiscal year is 16.52%.

A motion was made by member Bullis to accept the Electronic Transaction Funds Policy. Member Wettstein 2nd the motion. All approved, motion carried.

The Covid Response will remain the same until further notice. We are waiting for approval on applied Grants. A matching grant from the county will match up to \$10,000. The Friends group has decided they will not be doing anything until they are allowed in the building. Lorena has discussed different options to eliminate books due to limited space.

The PNC Bank building has contacted Lorena on their building. Lorena will discuss the hours Board members are available to meet. Several members have already seen the inside of the historic building.

Nick from DPW has the Roof Top information Lorena requested. He said he will be sending it to her. No date for work on the shed was given. The city attorney has responded to our attorney. They will be working towards a purchase agreement.

We have hired 2 new employees that fit well into their positions. Both have previously worked in library's and are very familiar with the systems used. Lorena requested to make the Cler/Office position full time. A motion was made by member Bullis to approve a full-time position with benefits, with an average of 32 hours a week. 2nd by member Wettstein. All in favor, motion approved.

Treasurer's Report: None

Secretary's Report: None at this time

Committee Report: Member Kuechle suggested to meet with other Strategic Planning members prior to next month's meeting. The committee will work among themselves to coordinate and arrange a date to meet.

Old Business: None

New Business: Tina brought a "free library" cabinet to the building donated by a resident. It cannot be set up yet since the area it will be in is under construction. Lorena discussed other options for its use.

Public commentary: None

Adjournment: The meeting was adjourned at 5:45 pm. All in favor.

Respectfully submitted,

Tina Bullis FPL Secretary

The next virtual meeting will be: **October 19, 2020 at 4:00**

