

Fraser Public Library
Regular Board Meeting–Virtual
June 8, 2020

Call to order: Meeting was called to order by President Hoeft at 4:04 pm.

Roll Call: Lorena McDowell, Marlene Hoeft, Michael Wettstein, Tina Bullis, Kyle Burley, Kathryn Parrott. Member Christine Munteanu has resigned.

Approval of Minutes: Motion made by Member Bullis to approve the May 18, 2020 minutes, second by Member Burley. All approve.

President's Report: Member Christine Munteanu officially has resigned her position as Trustee for the Fraser Public Library, offering well wishes for the continued growth and success for the building and community. The Board interviewed Fraser resident Mary Ann Kuechle for the open seat. Mary Ann is an avid reader who frequents the library often, enjoying the programs and hometown feeling. A motion was made by Member Bullis to appoint Mary Ann Kuechle to fill the vacant seat of Member Munteanu, second by Member Burley. All approve and look forward to working with her.

Director's Report: Again, due to Covid-19, our statistics have been affected with negative numbers. However, our efforts to reach our community and serve them have been VERY successful with our online story time programs. The story time online has been well received by our young community. Fraser Public Schools have offered students virtual library cards thru their opt-in access. We have also had several New Patrons applying for library cards. The staff is able to process applications online now. This increase will

help with the State Aid we receive. As a courtesy to our patrons and wireless users, we are offering black and white printing and faxing free of charge at this time. Email staff and they will print and deliver the information curbside to patrons.

The funding of the library is at 89.41%, with one month left of the fiscal year leaves us balanced. State Aid has been issued, and was sent to the city on 5-5-20, but we have not yet received it. We expect Penal Funds to be received in July. Our Covid-19 Plan has been proactive for our staff and patrons. Supplies of PPE are currently filled and future orders have been submitted. Employees will be provided shields by the library. We will look into a location for them to store their shields. The library building is in the process to social distance tables and areas. The library is in stage 3 of reopening but will remain cautious to engage to full services. Mike suggested we should order extra supplies in case we should have a 2nd wave of Covid-19. Marlene motioned to approve budget amendments, Kyle second. All in favor, motion passes.

Treasurer's Report: Kyle will contact the city regarding the funds we should have received if they do not respond to Lorena or Tim.

Secretary's Report: None

Committee/Communications Report: Marlene and Tina will coordinate at time to meet to begin working on evaluations and review performance forms for the board and Director. Kathy may assist.

Old News: Lorena spoke with Nick about laying the concrete for our shed. There is a collapsed water system, they did not know about, in the area below the drop box. DPW will remove the drop box, fix the system, and replace the drop box so the Tuff shed can be added.

New Business: Tina suggested the FPS Seniors receive recognition. Kathy suggested it to be on our billboard.

Next Meeting: Mike motioned the next meeting be moved to August 17, 2020, Burley second. All in favor, motion carries.

Audience Participation: Mary Ann Kuechle

Adjournment: Hoeft adjourned the meeting at 6:03 pm.

Respectfully submitted,

Tina Bullis, Secretary

Our next meeting will be Monday, August 17, 2020. The location will be determined at a later time.