

Fraser Public Library

Board of Trustees

2020-2021 Virtual Meeting

April 20, 2020

1. Call to order: Meeting called to order by President Hoeft, 4:03 pm.
2. Attendance: Director Lorena McDowell, Marlene Hoeft, Tina Bullis, Kyle Burley, Kathryn Parrott, Christine Munteanu. Excused: Michael Wettstein.
3. Motion was made by Member Bullis to Approve Minutes of March 9, 2020 Regular Meeting, 2nd by Member Burley.
4. President's Report: Hoeft states Member Munteanu will be moving to Grand Rapids, Michigan. She will remain on the FPL Board until the sale of her residence. Public Commentary will be addressed through virtual meeting according to Agenda. Members will vote by roll call.
5. Director's Report: Due to the Covid-19, the library has been impacted greatly. We continued limited services for the community at the library for 2 weeks prior to closing the doors following federal, state, and local guidelines. We began to provide Curbside pickup to patrons which was well received and continued to increase. Our statistics will be lower due to the shut down. Our Fund Report is 75.14% and we expect penal funds to be down. Full, and some part time, staff are being compensated. The library has been working remotely to provide some online databases, reference desk assistance, virtual story times along with completing webinars and required classes. When we receive executive orders and are able to open the library, we will post a Covid Response in the Library, and take proper precautions to protect staff and patrons. Our new Website is completed but cannot be accessed until SLC opens. The library's audit will be performed by Gabridge and Company through June 30, 2022. The Budget for 2020-2021 was reviewed, discussed and then approved for the budget hearing by a roll call vote. A motion was made by Member Bullis to move the next meeting forward 1 week to, May 18, 2020, 2nd by Member Parrott. The library's Regular Meeting/Budget Hearing location will be dependent on the pandemic orders. Member Hoeft will send out notice to public if needed.

6. Treasurer's Report: None
7. Secretary's Report: None
8. Committee/Communications Report: Fraser Public Schools, opt in, library card has been a setback for students. Member Munteanu will be attending FPS April 20, 2020 board meeting.
9. Old Business: Summer reading program will continue. We are still working on the organization of the program, it may be virtual.
10. New Business: The only communication Lorena has had with the city is with Nick from DPW. Our New Lawn Service will not be caring for the cemetery. The city attorney has not contacted us.
11. Public Commentary: None
12. Adjourned: Member Hoeft adjourned meeting at 5:02.

NEXT MEETING: MAY 18, 2020 location to be determined